For the venue:

- 1. Everything in the venue can be moved around to what suits your needs best, but please do not roll the spool table outside or leave anything out overnight or in the rain (including the chair holder.)
- 2. Do not leave candles lit unattended in the venue and be mindful of the curtains and any fabric around.
- 3. Do not nail, staple or pierce the metal. Any sticky tape or hooks need to be removed and wiped down of all stickiness upon check out.
- 4. Do not hang anything on or pull on the chandeliers.
- 5. Things on the walls can not be taken down.
- 6. There are two trash cans available in the venue and two trash cans outside of the house, please make sure all trash is in bags and left in the cans or beside the cans outside of the home before checking out with no trash left in the cans in the venue. If cans get full before the wedding, we can pick them up. You are responsible for hauling off large boxes or decorations you no longer need.
- 7. The venue should be left as it was when you checked in with no trash left inside and no excessive messes. Please do not leave food out or in the cans overnight as it attracts bugs. There are brooms and mops in there if needed. This includes cleaning up any glitter, confetti, decorations hung on the walls/ceiling and anything that was not there prior to your stay.
- 8. Please do not throw plastic or nonbiological confetti, petals, or silly string outside.
- 9. Absolutely no smoking in the venue or lodge. Butts should be in the appropriate cans.
- 10. Speakers should be played inside of the venue with windows and doors shut after 9pm. There should be no excessive noise outside of the venue after 10pm.
- 11. Rented items should be left as they were when you arrived. Move all tables back to where they were when you arrived with chairs stacked on the rack at the front of the building.
- 12. Any decorations that were there upon arrival (i.e. lights, sheer fabric, ivy) can not be removed. Upon check out, renters should check to make sure everything is accounted for and in good condition. Billing for missing and damaged items may be established upon inspection of the venue post-stay and must be paid within 7 days of notification.
- 13. You will have access to the building for the entire duration of your stay. However, air conditioning and the lights should not be left on when no one is occupying the building.
- 14. Each time the building is left empty, be sure to lock the door.
- 15. Parking is around the log cabin driveway and across the street on the 4 concrete slabs. Please have someone help with parking or set up signs for your guests so noone parks to the right of the home or to the left of the slabs. Owner will call us and guests will have to move regardless of time of day. Vehicles on the neighbor's land will be towed!
- 16. Most couples leave their reception and go straight to their next destination, please be sure you have a trusted team of people to make sure everything is cleaned up and out upon check out. They should be made aware of any items that you rented and what belongs to the property (tablecloths, speakers, rugs, etc.)
- 17. You will no longer have access to the property when your reservation is over. Check out time is 11am.